

**NASHOBA REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING**

Remote meeting via Zoom Technology

This meeting was held remotely, the Nashoba Regional School Committee adheres to Open Meeting Law (OML) Regulations, which have been altered. Here is a link to that order: <https://malegislature.gov/Laws/SessionLaws/Acts/2021/Chapter20>

September 28, 2022

**SCHOOL COMMITTEE IN ATTENDANCE:** Joseph Gleason, Leah Vivirito, Karen Devine, Amy Vessels, Amy Cohen, Sharon Poch (arrived at 6:39 pm), Brett Collins, Mike Horesh, Maureen Mazzone, and Rich Eckel

**ABSENT:** Shawn Windsor

**6:30 PM Call to Order of Regular Meeting and Pledge of Allegiance**

**CITIZENS COMMENTS**

None

**6:32 PM CONSENT AGENDA**

Topics on consent agenda include:

Warrants of September 30, 2022

| <b><u>WARRANT NO.</u></b> | <b><u>DATE</u></b> | <b><u>DESCRIPTION</u></b> | <b><u>AMOUNT</u></b> |
|---------------------------|--------------------|---------------------------|----------------------|
| 4297                      | 09/30/22           | VENDOR FY23               | \$ 174,960.39        |
| 4298                      | 09/30/22           | AP ACH FY23               | \$ 352,663.65        |
| 4299                      | 09/30/22           | BENEFIT FY23              | \$ 981,142.91        |
| 4300                      | 09/30/22           | PAYROLL FY23              | \$1,777,158.18       |
| 4301                      | 09/30/22           | VENDOR FY23               | \$ 132,920.00        |

Draft Meeting Minutes of September 14, 2022

**MOTION**

Mike Horesh moved to approve the consent agenda of September 28, 2022 containing the meeting minutes of September 14, 2022 and the warrants of September 30, 2022; seconded by Rich Eckel

**Roll Call:**

Joseph Gleason            Yes  
Leah Vivirito              Yes  
Karen Devine              Yes  
Amy Vessels                Yes  
Mike Horesh                Yes  
Amy Cohen                 Yes  
Brett Collins                Yes  
Maureen Mazzone         Yes  
Rich Eckel                 Yes

**VOTED AND PASSED. (9-0-0)**

**6:33 PM SCHOOL COMMITTEE CHAIRPERSON UPDATE**

No Update

**6:33 PM SUPERINTENDENT’S REPORT**

Superintendent Downing and Assistant Superintendent Ms. Friend, Director of Business Pat Marone and Interim Director of Business, Ross Mulkerin provided district updates; the report can be viewed in its entirety [here](#).

Assistant Superintendent Ms. Friend, provided an overview of Renaissance Learning and Bridges Mathematics. School Committee members asked clarifying questions regard the assessment components.

**7:22 PM NEW BUSINESS**

**Special Meeting on October 19, 2022**

Attorney Gleason advised the School Building Committee met on the 20<sup>th</sup> of September, at that meeting the committee was provided with five design options for the new high school, four are new builds and one is an addition/renovation, there is an October 27<sup>th</sup> deadline for submission to the MSBA of the Preferred Schematic Report. The School building Committee will meet on October 18<sup>th</sup> to vote on a recommendation to put forward to the School Committee. The School Committee will meet on October 19<sup>th</sup> to vote whether or not to accept the recommendation of the School Building Committee.

**MOTION**

Mike Horesh moved to hold a remote School Committee Meeting on October 19, 2022 at 6:30 pm to vote to accept the recommendation of the NRSD School Building Committee to authorize Skanska USA, the Owner's Project Manager, to submit the Preferred Schematic Report ("PSR") to the Massachusetts School Building Authority ("MSBA") on behalf of the Nashoba Regional School District no later than October 27, 2022; seconded by Joseph Gleason

**Roll Call:**

|                 |     |
|-----------------|-----|
| Joseph Gleason  | Yes |
| Leah Vivirito   | Yes |
| Karen Devine    | Yes |
| Amy Vessels     | Yes |
| Mike Horesh     | Yes |
| Amy Cohen       | Yes |
| Sharon Poch     | Yes |
| Brett Collins   | Yes |
| Maureen Mazzone | Yes |
| Rich Eckel      | Yes |

**VOTED AND PASSED. (10-0-0)**

**Review Policy IMG- Animals in Schools**

Ms. Devine presented Policy IMG-Animals in Schools for a first reading of the policy, advising the policy was revised to include comfort animals, the existing policy covers support animals, which are different. Ms. Gulbicki provided advised on the difference between support and comfort animals. Policy will be voted on at the next school committee meeting,

**7:38 PM NRHS STUDENT REPRESENTATIVE REPORT**

No Student Report

**7:38 PM UNFINISHED BUSINESS**

**Policy JJIF**

Ms. Devine advised the policy was reviewed at the last meeting and is being presented tonight for a second reading and approval vote.

**MOTION**

Mike Horesh moved to adopt revised Policy JJIF as presented; seconded by Leah Vivirito

**Roll Call:**

|                 |     |
|-----------------|-----|
| Joseph Gleason  | Yes |
| Leah Vivirito   | Yes |
| Karen Devine    | Yes |
| Amy Vessels     | Yes |
| Mike Horesh     | Yes |
| Amy Cohen       | Yes |
| Sharon Poch     | Yes |
| Brett Collins   | Yes |
| Maureen Mazzone | Yes |
| Rich Eckel      | Yes |

**VOTED AND PASSED. (10-0-0)**

**Policy JJIF-R**

Ms. Devine presented the policy for a second reading advising it was not been revised since the first reading at the last month as this policy was brought forward by Ms. Gulbicki and Ms. Rich so therefore changes being made should be reviewed with them. After discussion clarify revisions will be made and brought forward for a vote and approval at the next meeting.

**Policy JFABD**

Ms. Devine presented the policies for a second reading and approval. Ms. Gulbicki advised the district is being audited by DESE and the revisions suggested are needed to bring the district into Federal compliance. Attorney Gleason and Mr. Eckel voiced their concerns about children being enrolled without have all district required documentation.

**MOTION**

Mike Horesh moved to adopt revised Policy JFABD as presented; seconded by Leah Vivirito

**Roll Call:**

|                 |     |
|-----------------|-----|
| Joseph Gleason  | No  |
| Leah Vivirito   | Yes |
| Karen Devine    | Yes |
| Amy Vessels     | Yes |
| Mike Horesh     | Yes |
| Amy Cohen       | Yes |
| Sharon Poch     | Yes |
| Brett Collins   | Yes |
| Maureen Mazzone | Yes |
| Rich Eckel      | No  |

**VOTED AND PASSED. (8-2-0)**

**MRE 5<sup>th</sup> Grade Nature’s Classroom Fieldtrip**

**MOTION**

Mike Horesh moved to; approve Mary Rowlandson’s 5<sup>th</sup> Grade Nature’s Classroom field trip to Ocean Park, ME on October 17-21, 87 students and 11 chaperones to attend; seconded by Leah Vivirito

**Roll Call:**

|                 |     |
|-----------------|-----|
| Joseph Gleason  | Yes |
| Leah Vivirito   | Yes |
| Karen Devine    | Yes |
| Amy Vessels     | Yes |
| Mike Horesh     | Yes |
| Amy Cohen       | Yes |
| Sharon Poch     | Yes |
| Brett Collins   | Yes |
| Maureen Mazzone | Yes |
| Rich Eckel      | Yes |

**VOTED AND PASSED. (10-0-0)**

**Approval of Strategic Plan Update**

**MOTION**

Mike Horesh moved to approve the Strategic Plan Update to include; to review of school safety and develop priority actions as district and for individual schools and improve and sustain physical environments that promote healthy and vibrant learning conditions in all buildings: seconded by Leah Vivirito \_\_\_\_\_

**Roll Call:**

|                 |     |
|-----------------|-----|
| Joseph Gleason  | Yes |
| Leah Vivirito   | Yes |
| Karen Devine    | Yes |
| Amy Vessels     | Yes |
| Mike Horesh     | Yes |
| Amy Cohen       | Yes |
| Sharon Poch     | Yes |
| Brett Collins   | Yes |
| Maureen Mazzone | Yes |
| Rich Eckel      | Yes |

**VOTED AND PASSED. (10-0-0)**

**Superintendent Goals**

**MOTION**

Mike Horesh moved to approve the 2022-2023 Superintendent Goals as presented; seconded by Sharon Poch

**Roll Call:**

|                |     |
|----------------|-----|
| Joseph Gleason | Yes |
| Leah Vivirito  | Yes |
| Karen Devine   | Yes |
| Amy Vessels    | Yes |

|                 |     |
|-----------------|-----|
| Mike Horesh     | Yes |
| Amy Cohen       | Yes |
| Sharon Poch     | Yes |
| Brett Collins   | Yes |
| Maureen Mazzone | Yes |
| Rich Eckel      | Yes |

**VOTED AND PASSED. (10-0-0)**

**School Committee Goals**

Chairperson Vivirito provided the SC Goals document; each Subcommittee Chairperson reviewed the goal for their subcommittee.

**MOTION**

Mike Horesh moved to adopt the 2022-2023 School Committee Protocols as presented; seconded by Rich Eckel

**Roll Call:**

|                 |     |
|-----------------|-----|
| Joseph Gleason  | Yes |
| Leah Vivirito   | Yes |
| Karen Devine    | Yes |
| Amy Vessels     | Yes |
| Mike Horesh     | Yes |
| Amy Cohen       | Yes |
| Sharon Poch     | Yes |
| Brett Collins   | Yes |
| Maureen Mazzone | Yes |
| Rich Eckel      | Yes |

**VOTED AND PASSED. (10-0-0)**

**School Committee Protocols**

Chairperson Vivirito provide the final draft of the School Committee Protocols; members reviewed same.

**MOTION**

Mike Horesh moved to adopt the 2022-2023 School Committee Protocols as presented; seconded by Leah Vivirito

**Roll Call:**

|                 |     |
|-----------------|-----|
| Joseph Gleason  | Yes |
| Leah Vivirito   | Yes |
| Karen Devine    | Yes |
| Amy Vessels     | Yes |
| Mike Horesh     | Yes |
| Amy Cohen       | Yes |
| Sharon Poch     | Yes |
| Brett Collins   | Yes |
| Maureen Mazzone | Yes |
| Rich Eckel      | Yes |

**VOTED AND PASSED. (10-0-0)**

**8:44 PM SUBCOMMITTEE/ADVISORY REPORTS**

**Budget and Warrant Subcommittee**

Mr. Eckel reported the subcommittee is meeting monthly, on the Monday before regular School Committee Meetings.

**Communication Subcommittee**

Ms. Vessels reported the subcommittee met to finalize their goals and will meet again before the October 12<sup>th</sup> school committee meeting.

**NRHS School Building Committee**

Attorney Gleason reported report at the September 20<sup>th</sup> meeting the committee voted to approve authorization of the Superintendent to approve any purchase orders up to the sum of \$25,000. , the committee also voted to add Ms. Friend as a non-voting member of the committee. Attorney Gleason advised he would send the five designs to the School Committee for review prior to the meeting on October 19<sup>th</sup> and advised members to attend the School Building Committee meeting on October 18<sup>th</sup>. Attorney Gleason advised the next Public Forum on the Building Program is October 11<sup>th</sup> at NRHS at 6:00 pm.

**Personnel Subcommittee**

Mr. Horesh reported met on Sept 7<sup>th</sup> to help craft and draft the Superintendent’s 2022-2023 goals, the committee also meet last week to finalize their goals, the next meeting is October 3<sup>rd</sup>.

**Policy Subcommittee**

Ms. Devine reported the subcommittee has not met since the last School Committee meeting the next meeting is scheduled in October .

**Advisory Reports**

**Audit Advisory**

No Report

**Diversity, Equity, Acceptance and Racial Justice Advisory (DEARJ)**

No report

**Special Education Parent Advisory Council (SEPAC)**

No Report

**8:50 PM ITEMS FOR NEXT/FUTURE AGENDAS**

The committee reviewed the planning calendar for upcoming meeting items.

**ADJOURN**

**MOTION**

Rich Eckel moved to adjourn at 8:56 pm; seconded by Amy Cohen

**Roll Call:**

|                |     |
|----------------|-----|
| Joseph Gleason | Yes |
| Leah Vivirito  | Yes |
| Karen Devine   | Yes |
| Amy Vessels    | Yes |
| Mike Horesh    | Yes |
| Amy Cohen      | Yes |

|                 |     |
|-----------------|-----|
| Sharon Poch     | Yes |
| Brett Collins   | Yes |
| Maureen Mazzone | Yes |
| Rich Eckel      | Yes |

**VOTED AND PASSED. (10-0-0)**

**Reference Documents and Presentations**

Agenda

Draft Meeting Minutes of September 14, 2022

Superintendent's Update

Policy IMG -Animals in School.Redline

Policy JJIF-Athletic Concussion Policy.Redline

Policy JJIF-Athletic Concussion Policy.Final

Policy JJIF-R -ATHLETIC CONCUSSION REGULATION.Redline

Policy JJIF-R-ATHLETIC CONCUSSION REGULATION.Final

Policy JFABD.Redline

Policy JFABD - Final

Natures Classroom Overview

MRE- Natures Classroom Approval Request

Superintendent's Goals Overview Presentation

Superintendent's Goals

Approved by NRSC 10/12/22

Submitted by Aleta Masterson

*Aleta S. Masterson*

Executive Assistant to the  
Superintendent/Assistant Superintendent